



# Aquia Harbour Property Owners Association

## Authorization for ACH Withdrawal

I authorize **Aquia Harbour Property Owners Association** to withdraw my dues payment automatically from the account indicated below. This authorization will remain in effect until I cancel it in writing and in such time as to afford **Aquia Harbour Property Owners Association** a reasonable opportunity to act on it.

Property Owner's Name(s) \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Lot# \_\_\_\_\_ Property Address: \_\_\_\_\_

City: \_\_\_\_\_ State: VA Zip: \_\_\_\_\_

I would like my ACH withdrawals to start: \_\_\_\_\_  
(Month) (Year)

**NOTE: FORMS MUST BE RECEIVED BY THE 25<sup>TH</sup> OF THE CURRENT MONTH IN ORDER FOR ACH TO BEGIN THE FOLLOWING MONTH. MONTHLY ACH WITHDRAWALS WILL START IMMEDIATELY IF NO START DATE IS PROVIDED.**

ACH withdrawals will be made as follows:

Monthly – April 1/May 1/June 1/July 1/Aug 1/Sept 1/Oct 1/Nov 1/Dec 1/Jan 1/Feb 1/Mar 1 - Not to exceed \$200.00\* per month

\* Allows for annual dues increase without completing a new form. **The withdrawal will take place between the 1<sup>st</sup> - 10<sup>th</sup> of the month due.**

**BEGINNING APRIL 1, 2017, THE \$40 ANNUAL SURCHARGE IS WAIVED FOR DUES PAID VIA ACH. IF ACH IS CANCELLED OR THERE ARE INSUFFICIENT FUNDS, THE \$40 SURCHARGE WILL BE ADDED TO THE NEXT MONTHLY PAYMENT DUE.**

Bank Name: \_\_\_\_\_

Name(s) on bank account: \_\_\_\_\_

Signature(s) on bank acct: \_\_\_\_\_

Date

Checking  Savings

Bank routing number: \_\_\_\_\_ Bank account number: \_\_\_\_\_

Important: Please **include a voided check or bank letter** for bank account to which funds should be withdrawn.

