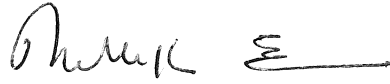


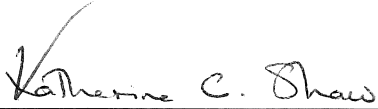
**AQUIA HARBOUR PROPERTY OWNERS ASSOCIATION, INC.
MINUTES OF THE SPECIAL MEETING
OF
THE BOARD OF DIRECTORS
DECEMBER 27, 2021**

- CALL TO ORDER** Vice-President Eden called the special meeting of the Board of Directors for the Aquia Harbour Property Owners Association to order at 10:02 a.m., December 27, 2021. The meeting was held at the Business Office. A quorum of directors was present.
- OFFICERS, DIRECTORS & STAFF PRESENT:** Directors Chip Collins, Keith Eden, Katie Kitzmiller, Jaxon Sheriff-Parker and Don Winter.
Ken Laenger, interim general manager and Katherine Shaw, board secretary.
- ASSOCIATION MEMBERS PRESENT:** 3 people were present.
- PRESIDENT'S RESIGNATION** Vice-President Eden read aloud a letter of resignation submitted by Jack Cavalier, president of the board. The resignation was effective as of 10:00 a.m., December 27, 2021.
- NOTICE OF MEETING:** Notice of the meeting was displayed on the signboard at the main entrance to the Subdivision on Washington Drive, on the Association's official website and official Facebook page, and at the business office and each amenity.
- PURPOSE OF THE MEETING** The purpose of the meeting was to discuss the search for the general manager and Jack Cavalier's resignation.
- MOVE TO EXECUTIVE SESSION** At 10:05 a.m., on a motion made by Director Winter and seconded by Director Collins, it was **UNANIMOUSLY AGREED** to move into executive session to discuss the search for a new general manager and Jack Cavalier's resignation.
- RETURN TO EXECUTIVE SESSION** At 11:31a.m., on a motion made by Director Collins and seconded by Director Kitzmiller it was agreed to return to open session.
- OFFER TO BE MADE TO GM CANDIDATE** On a motion made by Director Collins and seconded by Director Winter it was **UNANIMOUSLY AGREED** to extend an offer to the general manager candidate discussed in executive session and to continue contract revisions and negotiations.
- JACK CAVALIER'S RESIGNATION ACCEPTED** On a motion made by Director Collins and seconded by Director Winter it was **UNANIMOUSLY AGREED** to accept Jack Cavalier's resignation as presented in open session.

MEETING ADJOURNED At 11:33 a.m. on a motion made by Director Collins and seconded by Director Winter it was UNANIMOUSLY AGREED to adjourn the meeting.



Keith Eden, President of the Board



Submitted by Katherine C. Shaw, Board Secretary