

**AQUIA HARBOUR PROPERTY OWNERS ASSOCIATION, INC.
MINUTES OF THE SNOWSTORM AFTER ACTION SPECIAL MEETING
OF
THE BOARD OF DIRECTORS
JANUARY 12, 2022**

CALL TO ORDER Acting President Eden called the special meeting of the Board of Directors for the Aquia Harbour Property Owners Association to order at 7:00 p.m., January 12, 2022. The meeting was held at the Country Club and online via GoToMeeting. A quorum of directors was present.

OFFICERS, DIRECTORS & STAFF PRESENT: Directors Chip Collins, Keith Eden, Katie Kitzmiller, Jaxon Sheriff-Parker and Don Winter. Ken Laenger, interim general manager; Kelly Chapman, office/finance manager; James McCarty, interim police chief; Ramon Gomez, deputy chief of police/gate supervisor; Edward Branch, police officer; Kim DiMola, assistant gate supervisor, and Katherine Shaw, board secretary.

ASSOCIATION MEMBERS PRESENT: Approximately 65 people were present in person and approximately 155 were present online.

NOTICE OF MEETING: Notice of the meeting was displayed on the signboard at the main entrance to the Subdivision on Washington Drive, on the Association's official website and official Facebook page, and at the business office and each amenity.

PURPOSE OF THE MEETING The purpose of the meeting was to discuss a snowstorm after action report, January late fees, storm volunteers appreciation, board vacancies and an executive session for the subject of personnel and board vacancies.

RECORDING OF MEETINGS POLICY & OPEN 30 PROTOCOL Acting President Eden reminded the audience and board members of the recording and livestreaming of board meetings policy and the protocols of the Open 30.

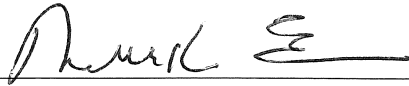
AGENDA APPROVED 'Board Comments' and 'Special Members Meeting' were added to the agenda. On a motion made by Director Collins and seconded by Director Winter it was UNNAIMOUSLY AGREED to approve the agenda as amended.

ACTING PRESIDENT'S COMMENTS Acting President Eden thanked Director Kitzmiller for the information that she had provided during the recent snowstorm and communitywide power cut and he then read aloud his written comments about the storm.

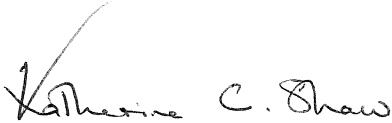
LEGISLATIVE REPORT	Monica Gary, Aquia District Supervisor, spoke about general county related matters, everyone who had helped during the storm and the assistance that she had provided during it.
OPEN 30	Sixteen association members spoke about the snowstorm.
BOARD COMMENTS	Directors commented about the snowstorm including thank yous to everyone who helped.
AFTER ACTION REPORT	After some discussion, a motion was made by Director Collins and seconded by Director Sheriff-Parker to approve Phase 1 and Phase II of A6A's proposal to assess Aquia Harbour's emergency management. Director Collins moved to amend his motion to add the words funded out of contingency which was seconded by Director Winter.
EMERGENCY MANAGEMENT ASSESSMENT PROPOSAL PARTIALLY APPROVED	<p>The motion, after amendment, to approve Phase 1 and Phase II of A6A's proposal to assess Aquia Harbour's emergency management and for it to be funded out of contingency PASSED UNANIMOUSLY by all those who voted. FOR: Directors Collins, Eden and Sheriff-Parker ABSTAIN: Director Kitzmiller</p> <p>It was stated that two companies had submitted bids. A third company had declined.</p>
JANUARY LATE FEES AND INTEREST WAIVED	On a motion made by Director Collins and seconded by Director Kitzmiller it was UNANIMOUSLY AGREED to waive late fees and interest due to the snowstorm.
SNOWSTORM VOLUNTEERS APPRECIATION	Director Kitzmiller encouraged residents to email the business office the names of those who had volunteered during the snowstorm and also to contact the business office if they were in need. Director Kitzmiller suggested that the board write a public letter of appreciation.
SPECIAL MEMBERS MEETING	The special members meeting was discussed.
MOVE TO EXECUTIVE SESSION	At 9:20 p.m., on a motion made by Director Collins and seconded by Director Kitzmiller, it was UNANIMOUSLY AGREED to move into executive session to discuss board vacancies and personnel.
RETURN TO EXECUTIVE SESSION	At 11:13 p.m., on a motion made by Director Collins and seconded by Director Winter it was agreed to return to open session.
AMBER GALLAGHER APPOINTED AS DIRECTOR	On a motion made by Director Collins and seconded by Director Winter it was UNANIMOUSLY AGREED to appoint Amber Gallagher to fill a board vacancy.

It was agreed to solicit resumes from members interested in serving on the board and to set a deadline for the submission of those resumes as the close of business on January 25, 2022.

MEETING ADJOURNED At 11:16 p.m. on a motion made by Director Collins and seconded by Director Winter it was UNANIMOUSLY AGREED to adjourn the meeting.



Keith Eden, President of the Board



Submitted by Katherine C. Shaw, Board Secretary