



**BOARD OF DIRECTORS WORK SESSION
WEDNESDAY, APRIL 20, 2022 AT 7:00 PM
AQUIA HARBOUR COUNTRY CLUB**

THE PRIMARY PURPOSE OF THE BOARD WORK SESSION IS FOR THE BOARD TO PREPARE FOR THE REGULAR MEETING. TOPICS THAT REQUIRE ACTION WILL BE DISCUSSED WITH NO OFFICIAL ACTION OR VOTING.

Because the work session is made only for Board discussion, residents with comments/questions/suggestions should sign up (no later than 3 hours before the meeting) to speak during Open Thirty at the regular board meeting.

AGENDA

- I. CALL TO ORDER/PLEDGE OF ALLEGIANCE** **7:00PM**
- II. RECORDING OF MEETINGS POLICY** - Video recording, audio recording and live streaming of board meetings or work sessions by anyone other than the board secretary or designee is prohibited.
- III. REVIEW/DISCUSS AGENDA ITEMS FOR REGULAR BOARD MEETING**
 - a. Consent Agenda**
 - i. March 23, 2022 Regular Board Meeting Minutes**
 - ii. April 4, 2022 Special Board Meeting Minutes**
 - b. Old Business**
 - i. Firm to Develop Emergency Operations Plan**

See attached memo. Note that only 1 firm has bid on the project, and I have not been able to receive another proposal after reaching out to 3 other firms.
 - ii. Feasibility Study for Preschool Reconstruction**

Please see the attached memo regarding the proposals for received for the feasibility study. Note that there is another proposal to consider at the regular meeting.
 - iii. Discussion of Front Gate**

Please see the attached survey results and memo regarding suggested remediation to the front gate arm.
 - c. New Business**
 - i. Park Improvement Proposal (Parks & Rec Committee)**

Attached are preliminary sketches of the proposed playground that the Parks & Rec Committee is proposing. The committee chair will provide a presentation at the regular board meeting.
 - ii. Appointment of Nominating Committee**

The Board must appoint the Nominating Committee for this year's annual meeting. The Board must also appoint two board members to participate.
 - iii. Approval of Pool Startup Proposal**

VAPS reports that there are several repairs that need to take place prior to opening day. Proposal is forthcoming and will be provided at the regular board meeting.
 - iv. Committee Member Changes**

See attached memo regarding several committee member changes
 - v. Discussion of New Legal Counsel Onboarding**

Now that the Association has retained new legal counsel, there are a number of questions that the Board discussed having counsel address. Attached are the questions, management proposes.



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Stafford, VA

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vi. Discussion of Communications Policy

Please see attached proposed communications policy. This was a sample modified for Aquia Harbour from new legal counsel.

IV. ROUND TABLE

- a. **Town Hall Meeting** – Discussion on when to hold the next Town Hall Meeting.
- b. **Work Session Location** – Discussion on holding the Work Sessions at the Business Office.
- c. **Comments Received via Email from Residents**

V. EXECUTIVE SESSION

- a. **Consideration for Volunteer Recognition**
- b. **Discussion of Chief of Police Position**
- c. **Personnel Updates**
- d. **Discussion of Member Appeal**
- e. **Discussion of Records Request**

VI. ADJOURNMENT

9:00PM

Please note that an Executive Session will be held during this Work Session only for the Board to discuss matters in advance of the regular board meeting. VOTING OF ANY SORT WILL NOT TAKE PLACE DURING THE WORK SESSION.