

**AQUIA HARBOUR PROPERTY OWNERS ASSOCIATION, INC.
MINUTES OF THE SPECIAL MEETING
OF
THE BOARD OF DIRECTORS
JUNE 30, 2022**

CALL TO ORDER President Eden called the special meeting of the Board of Directors for the Aquia Harbour Property Owners Association to order at 7:00 p.m., June 30, 2022. The meeting was held at the Business Office and online. A quorum of directors was present.

OFFICERS, DIRECTORS & STAFF PRESENT: Directors Chip Collins, Jeff Deptola, Keith Eden, Amber Gallagher, Katie Kitzmiller and Jaxon Sheriff-Parker. Mary Russel, general manager and Katherine Shaw, board secretary.
Director Kitzmiller attended via Zoom and was audible to all.

DIRECTOR ABSENT: Director Colleen Grantham

ASSOCIATION MEMBERS PRESENT: Three in person and seven on-line.

NOTICE OF MEETING: Notice of the meeting was displayed on the signboard at the main entrance to the Subdivision on Washington Drive, on the Association's official website and official Facebook page, and at the business office and each amenity.

PURPOSE OF THE MEETING The purpose of the meeting was to vote on the 2022 paving project, holders of election and certain executive item subjects.

RECORDING OF MEETINGS POLICY & OPEN 30 PROTOCOL President Eden reminded the audience and board members of the recording and livestreaming of board meetings policy and the protocols of the Open 30.

A general discussion about clubs was added to the August board meeting agenda as New Business.

AGENDA APPROVED 'Allocation of Harbour Personnel and Payroll' was added to Executive Session.
On a motion made by Director Collins and seconded by Director Sheriff-Parker, it was UNANIMOUSLY AGREED to approve the agenda as amended.
ABSENT: Director Grantham

OPEN THIRTY No members spoke.

OLD BUSINESS

2022 PAVING PROJECT APPROVED There was some discussion.

On a motion made by Director Collins and seconded by Director Gallagher, it was UNANIMOUSLY AGREED to approve paving

for Harbour Drive, Dewey Drive, Midshipman Drive and Circle, Bay Cove, Sail Cove, Aquia Park, Rudolph Park and Brent Park at a cost not to exceed \$650,000 which was seconded by Director Gallagher.

President Eden gave more information to the audience about the work to be done at Aquia Park, Rudolph Park and Brent Park.

NEW BUSINESS

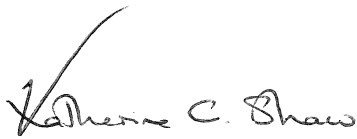
- HOLDERS OF ELECTION APPOINTED On a motion made by Director Collins and seconded by Director Sheriff-Parker, it was UNANIMOUSLY AGREED to appoint Lew Bunch and Debe Caldwell as Holders of Election.
ABSENT: Director Grantham
- MOVE TO EXECUTIVE SESSION At 7:45 p.m., on a motion made by Director Collins and seconded by Director Sheriff-Parker, it was UNANIMOUSLY AGREED to go into executive session to discuss member appeals, chief of police employment contract and allocation of personnel and payroll.
ABSENT: Director Grantham
- RETURN TO REGULAR SESSION At 8:08 p.m., on a motion made by Director Collins and seconded by Director Sheriff-Parker, it was UNANIMOUSLY AGREED to return to regular session.
ABSENT: Director Grantham
- POLICE CHIEF CONTRACT APPROVED On a motion made by Director Collins and seconded by Director Gallagher, it was UNANIMOUSLY AGREED to approve the police chief contract as presented and to authorize the general manager to sign it.
ABSENT: Director Grantham
- JULY WORK SESSION AND BOARD MEETING REINSTATED On a motion made by Director Gallagher and seconded by Director Collins, it was UNANIMOUSLY AGREED to reinstate the July work session and board meeting with the work session taking place on July 21 and the board meeting on July 27.
ABSENT: Director Grantham
- MEMBER REQUEST APPROVED XX33 On a motion made by Director Collins and seconded by Director Deptola, it was UNANIMOUSLY AGREED to approve the removal of an NSF fee for Lot xx33.
ABSENT: Director Grantham
- MEMBER REQUEST APPROVED XX84 On a motion made by Director Collins and seconded by Director Gallagher, it was UNANIMOUSLY AGREED to approve the removal of late fees and interest for Lot xx84 contingent on the account being current by July 10, 2022, with the May, June and July dues being paid.
ABSENT: Director Grantham

MEMBER REQUEST On a motion made by Director Collins and seconded by
APPROVED Director Sheriff-Parker, it was UNANIMOUSLY AGREED to
XX51 approve the removal of late fees and interest for Lot xx51.
ABSENT: Director Grantham

ADJOURNMENT At 8:41 p.m., on a motion made by Director Collins and seconded by
Director Gallagher, it was UNANIMOUSLY AGREED to adjourn
the meeting.
ABSENT: Director Grantham



Keith Eden, President of the Board



Submitted by Katherine C. Shaw, Board Secretary